Arts  
Aarhus Universitet

**Academic background**

*If the attached diplomas/diploma supplements/transcript of records are not in one of the main languages (Danish, English, French, German, Norwegian or Swedish), you must also attach an authorised English translation of the diploma/diploma supplements/transcript of records. Please upload both the copy of the original diploma/transcript and the English translation (original language first).*

Merge this form with the above-mentioned documents and upload the file under “Diploma and transcripts of records” in the application form. You have to merge the documents because you can only upload one file per field. Save the documents in chronological order starting with your Bachelor’s certificate.

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| --- | --- |
| **Personal information** | |
| Current legal name (full name) |  |
| Names on diploma(s) |  |
| *If you have changed your name since your diplomas were issued it is very important that you state both names above.* | |
|  |  |
| **Bachelor’s degree** | |
| Name of education |  |
| Institution (university and faculty) |  |
| Country |  |
| The university’s official length of degree programme (duration) | Number of semesters:  Number of years:  ECTS (if given): |
| Mode of study  *Tick the correct box to the right!* | Full-time  Part-time |
| Date of admission |  |
| Date of completion |  |
| Enclosures (mandatory)  *Tick the boxes to the right corresponding to the documents in this file!* | Bachelor’s diploma  Copy of original diploma  Authorised English translation of the diploma  Diploma supplement/transcript of records  Copy of original transcript  Authorised English translation |
|  |  |
| *If you have two Bachelor’s degrees* |  |
| **Bachelor’s degree** | |
| Name of education |  |
| Institution (university and faculty) |  |
| Country |  |
| The university’s official length of degree programme (duration) | Number of semesters:  Number of years:  ECTS (if given): |
| Mode of study  *Tick the correct box to the right!* | Full-time  Part-time |
| Date of admission |  |
| Date of completion |  |
| Enclosures (mandatory)  *Tick the boxes to the right corresponding to the documents in this file!* | Bachelor’s diploma  Copy of original diploma  Authorised English translation of the diploma  Diploma supplement/transcript of records  Copy of original transcript  Authorised English translation |
|  |  |
|  |  |
| **Master’s degree** | |
| Name of education |  |
| Institution (university and faculty) |  |
| Country |  |
| The university’s official length of degree programme (duration) | Number of semesters:  Number of years:  ECTS (if given): |
| Mode of study  *Tick the correct box to the right!* | Full-time  Part-time |
| Date of admission |  |
| Date of completion/ Expected date of completion |  |
| - If not completed  - *4+4 application* | ECTS credits  Passed by the time of application:  Outstanding  - registered exams this term:   - before completion (minus above registered): |
| - 5+3 *application* | ECTS credits  Passed by the time of application:  Outstanding (before completion): |
| Enclosures (mandatory)  - Completed degree  *Tick the boxes to the right corresponding to the documents in this file!* | Master’s diploma  Copy of original diploma  Authorised English translation of the diploma  Diploma supplement/transcript of records  Copy of original transcript  Authorised English translation |
| - Non-completed degree  *Tick the boxes to the right corresponding to the documents in this file!* | Diploma supplement/transcript of records  Copy of original transcript  Authorised English translation |
|  |  |
| *If you have two Master’s degrees* |  |
| **Master’s degree** | |
| Name of education |  |
| Institution (university and faculty) |  |
| Country |  |
| The university’s official length of degree programme (duration) | Number of semesters:  Number of years:  ECTS (if given): |
| Mode of study  *Tick the correct box to the right!* | Full-time  Part-time |
| Date of admission |  |
| Date of completion/ Expected date of completion |  |
| - If not completed  - *4+4 application* | ECTS credits  Passed by the time of application:  Outstanding  - registered exams this term:   - before completion (minus above registered): |
| - 5+3 *application* | ECTS credits  Passed by the time of application:  Outstanding (before completion): |
| Enclosures (mandatory)  - Completed degree  *Tick the boxes to the right corresponding to the documents in this file!* | Master’s diploma  Copy of original diploma  Authorised English translation of the diploma  Diploma supplement/transcript of records  Copy of original transcript  Authorised English translation |
| - Non-completed degree  *Tick the boxes to the right corresponding to the documents in this file!* | Diploma supplement/transcript of records  Copy of original transcript  Authorised English translation |

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| **Combined Bachelor’s and Master’s degree** | |
| Name of education |  |
| Institution (university and faculty) |  |
| Country |  |
| The university’s official length of degree programme (duration) | Number of semesters:  Number of years:  ECTS (if given): |
| Mode of study  *Tick the correct box to the right!* | Full-time  Part-time |
| Date of admission |  |
| Date of completion/ Expected date of completion |  |
| - If not completed  - *4+4 application* | ECTS credits  Passed by the time of application:  Outstanding  - registered exams this term:   - before completion (minus above registered): |
| - 5+3 *application* | ECTS credits  Passed by the time of application:  Outstanding (before completion): |
| Enclosures (mandatory)  - Completed degree  *Tick the boxes to the right corresponding to the documents in this file!* | Master’s diploma  Copy of original diploma  Authorised English translation of the diploma  Diploma supplement/transcript of records  Copy of original transcript  Authorised English translation |
| - Non-completed degree  *Tick the boxes to the right corresponding to the documents in this file!* | Diploma supplement/transcript of records  Copy of original transcript  Authorised English translation |