

Mødedato: 24 January 2023, 9.30

Mødested: Online (zoom)

Mødeemne: Constituent PhD Committee Meeting

Deltagere:

Academic representatives: Kirsten Elisa Petersen, Katja Brøgger, Jacob Lund, Christian Ulrik Andersen, Charlotte Appel, Anders-Christian Jacobsen.

PhD representatives: Catrine Sundorf Kristensen, Rithma Kreie Engelbreth Larsen, Maiken Norup, Hatice Nuriler, Kalle Kusk Gjetting, Alexander Ulrich Thygesen.

Observers: Anders Gade Jensen (minutes) and Anna Louise Plaskett/PhD Admin team.

1. **Welcome, round of introduction and approval of the agenda**
2. **Introduction to tasks and responsibilities of the committee**
3. **Election of Chair from 1 February 2023**
4. **Election of Vice Chair from 1 February 2023**
5. **Future language policy in the committee**
6. **Meetings in 2023**
7. **Any other business**

1. Welcome, round of introduction and approval of the agenda

Former chair, Kirsten Elisa Petersen introduced herself and the agenda. Round of introductions. Greetings from Anne Marie Pahuus who participates as an observer in the regular meetings.

2. Introduction to tasks and responsibilities of the committee

KEP introduced to the formal procedures of the PhD Committee. ALP informed that the administration will no longer send casework to substitute members for this term as was practice in 2022 due to lack of formally elected PhD students.

For the processing of extensions due to COVID, ALP asked the committee to continue the process of administrative extensions as has been practice over the past years. Research stays abroad have been resumed fully after lockdown. Also, the rules restricting travelling for scientific personnel for academic staff due to environment and economic reasons does not apply to PhD students.

3. Election of Chair from 1 February 2023

Anders-Christian Jacobsen has been elected new chair of the committee starting 1 February 2023.



4. Election of Vice Chair from 1 February 2023

PhD students went to breakout room and proposed Kalle Kusk Gjetting who was elected vice-chair starting 1 February 2023

5. Future language policy in the committee

The meetings will continue in English in order to accommodate international students. It is a possibility for committee members to switch individual points to the agenda to Danish.

6. Meetings in 2023

Regular meetings are held physically in Arts PhD, Tåsingevej 3, 1443-440, Aarhus C and DPU Emdrup A204 - (video link between the campuses)

- Meeting 14 March 2023, 9.15 to 11.15.
- Meeting 11 May 2023, 9.15 - 11.15
- Meeting 13 September 2023, 9.15 - 11.15
- Meeting 5 December 2023, 9.15 - 11.15

7. Any other business

A question was raised on the annual seminar which has not been put into the plan.

No seminar venues have been booked. If the committee wants to conduct a seminar, it is up to the members to plan. CUA suggested that seminars have worked as an important strategic tool, and that it should be considered.

The new chair will send out an email on the matter.