

## Ordinary PhD Committee meeting, Arts 17 September 2024 at 13.00-14.30

### *Physical meeting:*

Arts PhD, Tåsningegade 3, building 1443, room 440, 8000 Aarhus C.

*Members attending outside of Campus Aarhus:* Online via Microsoft Teams

**(link is available in the booking/your Outlook calendars).**

*PhD representatives:* Catrine Sundorf Kristensen (vice chair), Rithma Kreie Engelbreth Larsen, Malis Ravn, Hatice Nuriler, Niclas Nørby Hundahl, Jonathan Mastai Husum.

*Academic representatives:* Anders-Christian Jacobsen (chair), Charlotte Appel, Kirsten Elisa Petersen, Katja Brøgger, Magdalena Regina Tyzlik-Carver, Camilla Skovbjerg Paldam.

*Observers:* Head of Graduate School Anne Marie Pahuus, Anders Gade Jensen (minutes) and Anna Louise Plaskett/PhD Admin team.

Date: 4<sup>th</sup> September 2024

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## **Agenda**

### **1. Approval of the agenda (13.00-13.05)** (Anders-Christian)

### **2. News from GSA 13.05-13.20** (Anne Marie and Anna)

- Overview/status of ongoing and current cases, and PhD courses provided by the Graduate School/2024 (Anna) – see *appendix 2a and 2b*
- News from the Danish Agency for International Recruitment and Integration (SIRI) regarding AU-employed PhD students from outside of the EU/cases regarding absence due to long term illness (Anna).
- Info about a new PhD agreement with the Counselling and Support Unit: <https://studerende.au.dk/en/csu/contact-sps> (Anne Marie and Anna)

### 3. AU elections (13.20-13.55)

- Upcoming election of new PhD-representatives from 1 February 2025.  
**Remember to submit candidate lists to stand for election.** Deadline for candidate lists is in October 2024. Information about procedures: <https://medarbejdere.au.dk/en/strategy/universityelection/elections-for-phd-students> (Anna)
- Inspiration for new PhD representatives about how to represent their academic environment in the PhD Committee (Citrine/Anders-Christian)
- A possible guide to/introductory meeting for newly elected PhD representatives (Citrine/Anders-Christian)

How to conduct meetings in 2025 – decision regarding language:

[https://medarbejdere.au.dk/fileadmin/www.medarbejdere.au.dk/hovedomraader/Arts/Politikker\\_og\\_delstrategier/Sprogpolitik\\_for\\_medarbejdere\\_pa\\_Arts\\_ev.pdf](https://medarbejdere.au.dk/fileadmin/www.medarbejdere.au.dk/hovedomraader/Arts/Politikker_og_delstrategier/Sprogpolitik_for_medarbejdere_pa_Arts_ev.pdf)

### 4. Information from meetings in AUPA – Aarhus University PhD Association (13.55-14.10) (Citrine): <https://phd.au.dk/for-current-phd-students/aupa>

### 5. Themes to be continued from earlier meetings (14.10-14.25)

- How to secure more informative evaluation reports of PhD courses?  
At our latest meeting (June 28 2024) it was suggested that the PhD Committee drafts 4-5 questions to guide the writing of the requested summaries of the course evaluation reports for later approval by the Graduate School Management/PhD programme directors.

Suggestion: 1 or 2 members of the committee volunteer to write a draft.

Attached in *appendix 5* are the questions used for the Graduate School's standard Surveyxact evaluation form which is sent to all participants at the end of a PhD course. These questions have originally been phrased by members of an earlier PhD Committee at Arts.

- Information to/training of new PhD students on how to react to offensive behavior ('krænkende adfærd').  
At the last meeting it was suggested that new PhD students or maybe all new employees were offered some kind of training on how to react properly to offensive behavior.

The GSA management should consider this. Is there any news?

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**6. Any other business (14.25-14.30)**

*Chair/vice chair,  
Anders-Christian Jacobsen and Catrine Sundorf Kristensen*

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