

MyPhD

Login

Go to this page (<https://phd.au.dk/for-current-phd-students/myphd-login>) and click on **Login to MyPhD**.

Choose **Aarhus University**.

Enter your **email address** from Aarhus University based on your AU-ID number to log in to the system (AUxxxxxxx@uni.au.dk) and click on **Næste/Next**.

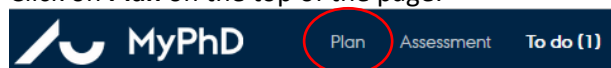
Enter your **password** and click on **Log på/Login**.

Enter the number given on your screen in the **Authenticator app** on your mobile phone.
You must approve the request for entering the system via the Authenticator app on your mobile phone.

Enter the **code** for your mobile phone.






Fill out your PhD plan

Click on **Plan** on the top of the page:

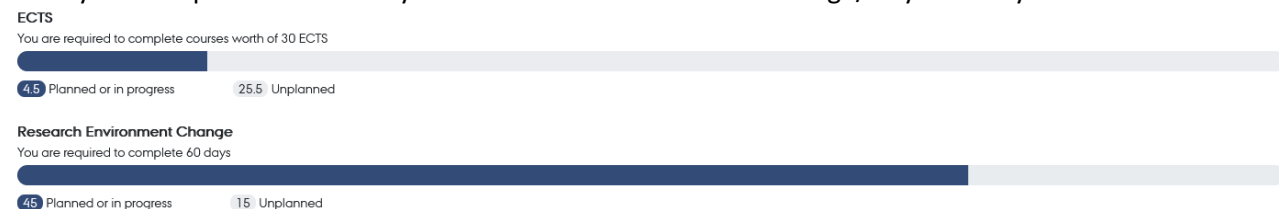


Fill out the different elements in your plan:

[Add to plan](#) ▾

Name 	Subject 	Start Date 	End Date 	Progress 
PhD project	PhD Project	01/04/2022	31/03/2025	Planned
Dissertation seminar	PhD Project	01/04/2024	01/04/2024	Planned
Publication	Publication	01/04/2024	29/10/2024	Planned
Integrity and ethics (mandatory course)	PhD Course	02/04/2023	29/09/2023	Planned
Introduction to PhD supervision for PhD students at Arts (mandatory course)	PhD Course	31/10/2023	29/02/2024	Planned
Introduction to university teaching for PhD students (mandatory course)	PhD Course	01/04/2024	28/09/2024	Planned
Teaching	Dissemination	02/05/2022	30/08/2022	Planned
Research environment	Research Environment Change	01/09/2022	15/10/2022	Planned
PhD dissertation	Other Activity	01/10/2024	30/12/2024	Planned
PhD supervision agreement	Supervision agreement	01/04/2022	31/03/2025	Planned
Financing plan	Financing plan	01/04/2022	31/03/2025	Completed

Once you have planned some of your courses and environment change/stay abroad you can see them here:

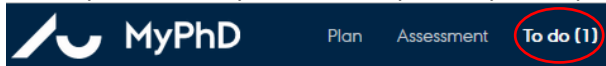


Make sure not to plan any courses, teaching activities or stay abroad (2 months) in the last 6 months of your enrolment because that semester is for writing the dissertation.

Sign up for the 3 mandatory courses as soon as possible.

Send your plan for assessment

When you are ready to send the plan to your supervisor click on **To do** on the top of the page:



Click on **Assess your plan**:

To do

① Please be aware that you can now update and assess your PhD plan and send it to your main supervisor. Check the deadline under the 'To do' tab.

Deadline

01/08/2023

Subject

PhD Plan

Assess your plan

Fill out the assessment and click on **Complete assessment**:

Assessment

Please be aware that you should update and assess your PhD plan and send it to your main supervisor.

Evaluation

Start date

01/04/2022

End date

31/03/2025

Current assessment cycle

2

Pre-approved plan

(snapshot of current approval cycle)

Previously approved plan

⌵ Approved plan 1

Your assessment

Assessment *

The assessment of the plan will be saved and can be used in a legal context: [Read more about the assessment options.](#)

Progress and changes since last evaluation *

Write a short text addressing the progress and changes you and your supervisor have made in your PhD Plan since the last assessment i.e. new courses, papers, research etc. Please be specific with regard to:

- 1) courses/participation in conferences
- 2) teaching/ presentation at conferences
- 3) fieldwork and/or international research stays

Describe study elements/challenges that should be addressed within the next six - twelve months.

Cancel

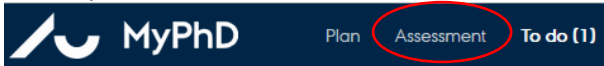
Save

Complete assessment

Your plan has now been sent to your supervisor and you will not be able to change anything in your plan until the plan has been approved or returned for adjustments by your supervisor, PhD programme director or the Head of the graduate school.

See approved assessments

To see previous assessment click on **Assessment** on the top of the page:



Click on the desired approved plan:

PhD Plan, Andersine And

PhD Student



Main Supervisor



Programme Chair



Head of School



Previously approved plans

Date	Name	File
01/02/2023	Approved plan	↓ Approved plan 1
31/01/2023	Approved plan	↓ Approved plan 0

Deleting an element in your PhD plan

You cannot delete an element in your PhD plan. If a course, a conference or something else has been cancelled, you must change the status of the element from Planned to Discarded.

Research Environment Change

Stays at institutions and workplaces outside Aarhus University like other universities, companies, public or private organisations, hospitals, educational/research institutions. This also includes compulsory changes of research environment, but excludes participation in conferences etc.

Title *

Research environment

Start date *

01/09/2022

End date *

15/10/2022

Status *

Planned

In progress

Planned

Completed

Discarded

Country *

Argentina

Save Cancel