Template for presentation folders in connection with PhD defences etc.

**This is a template for use in a small presentation folder about your dissertation. At your request we can set it up for use in connection with your defence and for distribution to the media and other interested parties. AU Communication will set it up for you, and your department is responsible for printing and copying it. You need to send the completed template to AU Communication no later than three weeks prior to your defence if you want us to set it up for you.**

**Please fill in all the points below. There isn’t much space, so please be brief! Remember that you will have plenty of chance to add all the details when you defend your dissertation. If you would like some inspiration, you are welcome to check a previous folder here:** <http://edu.au.dk/fileadmin/edu/Uddannelse/ph.d/Ole_Henrik_Hansen_enkeltsider.pdf>

**Please attach a photo of yourself (if you have one) in a good resolution**

**Your name and contact information (e-mail and mobile)**

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**The title of your dissertation**

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**Do you have any requests for a photo on the front cover (a particular theme or motif, for instance)? We aren’t making any promises, but we will do what we can to help. Please make any requests below.**

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 **Summary of your dissertation**

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| Summary of the main points of PhD dissertation XXXX by XXXX, Department of XXXX, Aarhus University.The dissertation focuses on …… (What is the dissertation about? Very briefly in 2-3 lines). |

You can now list some of the main points of your dissertation in the boxes below. Please put the most important point first, and use bullet points if possible.

**Point 1**

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| Heading + 400-600 characters (including spaces!) |

 **Point 2**

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| Heading + 400-600 characters (including spaces!) |

 **Point 3**

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| Heading + 400-600 characters (including spaces!) |

 **Point 4**

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| Heading + 400-600 characters (including spaces!) |

**Conclusion**

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| Heading + 400-600 characters (including spaces!) |

**Perspectives**

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| Heading + 400-600 characters (including spaces!) |

**Facts about the field of study, if relevant**

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| 3-6 lines in bullet points |

**Facts about the empirical basis of the dissertation, if relevant**

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| 400-600 characters (including spaces!) |

**Mini biography (optional)**

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| --- |
| 300-400 characters (including spaces!)For instance: XXX is a historian/psychologist/ethnographer. She produced her PhD dissertation at the Department of XXXX, Aarhus University, where she has been part of the xxx research programme and the xxx project. Her research focus is on xxx. |

**When you have completed the template, please send it to two people:**
1. The contact person at AU Communication for the Graduate School, Arts:
Knud Holt Nielsen at khni@dpu.dk and
2. The press officer at your department:
Department of Aesthetics and Communication and Department of Culture and Society:
Anja Kjærgaard anjak@adm.au.dk
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