



Parental leave form 1b –MOTHER

Transference of maternity leave

1. Employee details

Name		
Date of birth		
Place of employment		
Phone no.	Work:	Personal:
Email	Work:	Personal:

2. Information about the birth

Please confirm estimated date of delivery.	
The estimated date of delivery is	Date: _____

3. Transfer of maternity leave to the father/non-birth mother

<i>The leave that lies in the first ten weeks after childbirth. You must be absent during the first two weeks after childbirth (earmarked), but from week 3 up to and including week 10 after childbirth, you can choose to transfer up to eight weeks to the father/non-birth mother.</i>	
<input type="checkbox"/> I will be transferring the following weeks to the father/non-birth mother and therefore start my parental leave earlier than week 11 after childbirth.	Number of weeks _____
<input type="checkbox"/> I will take all 10 weeks myself.	

4. Requirements

As a general rule, the right to salary in accordance with the Danish State's Agreement on Maternity, Paternity, Adoption and Parental Leave (the parental leave agreement) is conditional on Aarhus University being able to obtain a full daily benefit refund.

In connection with Aarhus University's application for a refund of your daily benefit, you will receive a notification from Udbetaling Danmark (the Public Benefits Administration) in e-Boks. We kindly ask that you fill out the necessary notification paperwork, because the amount of the daily benefit you receive will not be refunded to the university if you fail to do so.

☐ I hereby confirm – solemnly and sincerely – that I meet the employment requirement of the *Act on Entitlement to Leave and Benefits in the Event of Childbirth*.

☐ I do not meet the employment requirement of the *Act on Entitlement to Leave and Benefits in the Event of Childbirth*.

Deadline: 4 weeks before the estimated date of delivery.

Contact in the PhD administration: Bettina H. Acthon (acthon@au.dk)

Rules and regulations: <https://medarbejdere.au.dk/en/administration/hr/parentalleave/translate-to-english-nye-barselsregler-fra-2-august-2022>