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My tasks
Here you can see the current tasks.

Roles
Evaluations
Supervisor and programme director.

Applications
Programme director and programme member/assessment committee member

More than one role
If you are both a supervisor and a member of the assessment committee you can see all your tasks or change the role to see just evaluations or applications.
Approve an evaluation

Update

Write your assessment and send it to the PhD student.

Choose an assessment option.

Elaborate on your choice.

If you are a main supervisor you must register how many hours you and your co-supervisors spend on supervision during the current evaluation period.

Example:

Main supervisor: 12
Co-supervisor 1: 10
Co-supervisor 2: 8

You can write a comment to the PhD student here.

Send the evaluation back to the PhD students = not approved

Approve the evaluation.
View
See each element in the PhD students plan.

<table>
<thead>
<tr>
<th>Plan element</th>
<th>Start</th>
<th>End</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>PhD Project</td>
<td>23/12/2013</td>
<td>12/05/2016</td>
<td>In progress</td>
</tr>
<tr>
<td>Projectets navn: &quot;En kvantitativ undersøgelse kobbermetaller i Joakim von And's og ejendom&quot;</td>
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<tr>
<td>Publication</td>
<td>14/04/2014</td>
<td>30/04/2014</td>
<td>Planned</td>
</tr>
<tr>
<td>Mandatory courses for PhD students: &quot;Introduction to PhD supervision for PhD students at Arts&quot;</td>
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<tr>
<td>PhD Course: American post-Berlinist movements in cartoon foliows, Columbia University</td>
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<tr>
<td>Dissemination</td>
<td>31/10/2013</td>
<td>31/10/2013</td>
<td>Completed</td>
</tr>
<tr>
<td>PhD Course: American post-Berlinist movements in cartoon foliows, Columbia University</td>
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<td></td>
</tr>
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<td>Obligatorisk kursus: Universitetsgeografi. Kursus i Universitetsgeografi.pdf</td>
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<td></td>
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<tr>
<td>Research Environment Change</td>
<td>30/09/2014</td>
<td>01/04/2015</td>
<td>Completed</td>
</tr>
<tr>
<td>University of Edinburgh</td>
<td>19/12/2014</td>
<td>03/01/2015</td>
<td>Discarded</td>
</tr>
<tr>
<td>Other Activity</td>
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</tr>
<tr>
<td>Seminar for lvekjærlery v. Pætter Højble</td>
<td>01/11/2012</td>
<td>02/11/2012</td>
<td>Completed</td>
</tr>
<tr>
<td>Supervision agreement</td>
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</tr>
<tr>
<td>Main supervisor: Mickey Mouse, Dr. phil. ass. prof.</td>
<td>01/04/2012</td>
<td>31/07/2015</td>
<td>Completed</td>
</tr>
<tr>
<td>Co-supervisor: G. T. Friis Jensen.</td>
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<tr>
<td>Vejledningsform og omfang - DX - godkendt.pdf</td>
<td></td>
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</tr>
</tbody>
</table>
Assess an application

Update
Write the assessment.

The assessment written here must be in English because the text becomes a part of the English reply to the applicants.

Program members will see this but Program chair will be able to send the application to school assessment as A, B or C.
View
View the details of the application incl. the attached documents.

<table>
<thead>
<tr>
<th>Name</th>
<th>PhD application</th>
</tr>
</thead>
</table>

**Personal**
- First name: Test-person
- Last name: Testson
- Country: Denmark
- Email: achtion@au.dk
- Telephone (private):
- Phone (mobile):
- Citizenship: Denmark
- Gender: Female
- Date of birth: 01/01/1990

**Academic background**
- Education name: Cand. scient.
- Institution: Aarhus Universitet
- Country: Denmark
- Level: Master (2 years)
- Status: Awarded
- Date: 01/01/2017
- Grade point average: 12

**Admission**
- Starting date: 01/09/2017
- Merits on top of admission level (months): 0
  - Reason for merits: Company if industrial PhD
- Hours/week: and reason if part time
Mail
Send the application to a member of the specific call assessment committee who is not a member of the assessment committee for the open call.

Other guidelines
Please find both the quick guide and the comprehensive guide to PhD Planner on this page: http://phd.arts.au.dk/academic-staff/forsupervisors/